



Use of LECOM Logo Request Form

LECOM student organizations may request use of the LECOM logo for promotion of club events on clothing, gift items, flyers, posters and other printed material. No students, clubs, or organizations may use the LECOM logo without approval from administration. To request permission to use the logo, students must present a design for approval by the club advisor and student affairs. The Office of Communications and Marketing will then review design to insure appropriate use of the LECOM logo. Please complete the following information before presenting your design for approval.

Date of Request: _____

Date Required: _____

Club/Organization
Representative
making request

Email/Cell Phone
How will you use
the LECOM logo

Name of Advisor

Signature

Approved by Advisor: Yes No

Approved by Student Affairs: Yes No

Upon completion, submit this form along with a copy of the design to Joel Welin, Office of Communications & Marketing. (jwelin@lecom.edu).

Approved by Office of Communications: Yes No